

Lakeside Condominiums at South Riding

Request for Modification

Our governing documents require that modifications to a condominium must be approved by the Board of Directors or Covenants Committee prior to beginning the modification. Complete this form and give it to the BoD or CC. After the request is approved or disapproved, you will receive a copy of this form for your records.

Name of Condo Owner: _____

Address of Condo: _____

Contact Information: _____

Phone: _____

Cell Phone: _____

Email: _____

Please provide location of modification, details of any materials to be installed, etc. Include photos or manufacturer's information of the proposed modification.

- Install Hardwood Flooring.** Note that any condo that is over another condo must maintain 80% of floor covered with carpet or appropriate room-sized rugs. (See Condo documents for detail.)

- Install Storm Door.** Must be a full-view style, with or without self-storing screen feature, but shall have no decorative work or etched glass. It shall have a narrow frame the same color as the front entry door frame/trim. Hardware shall be polished brass. (See *Administrative Resolution #09-02.*)

- Install Keyless Entry Lock.** Keyless door locks to be installed on front entry doors shall be 5" in assembled height and 3" in assembled width. Hardware shall be polished brass. (See *Administrative Resolution #10-01.*)

- Other Modifications:** _____

Applicant hereby warrants that applicant shall assume full responsibility for this modification and activity taken in completing the modification. "Responsibility" may include monetary liability for any damage caused by requested modification. Applicant further agrees to:

- Obtain all required county approvals necessary to perform this modification, if any.
- Comply with all applicable county ordinances.
- Comply with all Lakeside Condominium documents.

Signature of Owner: _____ Date: _____

 **Action by Board / Committee** 

Date Received: _____ Comments: _____

- Approved _____
- Approved with Comment _____
- Denied _____

Signed: _____ Title: _____ Date: _____