

**South Riding Proprietary  
Community Standards Committee Meeting Minutes  
June 12, 2019 6:30 p.m.**

A meeting of the South Riding Proprietary Community Standards Committee was convened this day.

**MEMBERS PRESENT:**

Andrea Arvelos, Chair  
Mark Pontello, Vice Chair  
Norman Soles  
Dave Smith  
Patricia Hess  
Paul Paolozzi

**STAFF PRESENT:**

Wendy Taylor, LCM, PCAM, General Manager  
Kristi Felouzis, CMCA, AMS, Director of Community Standards  
Lisa De Santis, Community Standards Lead Advisor

**OTHERS PRESENT:**

Pia Trigiani, Mercer Trigiani  
Steve Pasquale – Board member  
David Brent – new volunteer  
Homeowner was present to answer any Committee questions about their submitted Application.

**ABSENT:**

Renee Jaffe  
Gary Smith (Board Liaison)

**CALL TO ORDER**

Ms. Avalos called the meeting to order at 6:32 p.m. and asked if anyone would be recording the meeting. No one reported recording.

**RESIDENT COMMENT**

None

**LEGAL REVIEW**

Ms. Trigiani from Mercer Trigiani presented the bi-annual legal review to the Committee members (approximately 1.5 hours).

**APPROVAL OF MINUTES**

Mr. Pontello **MOVED** and Ms. Hess **SECONDED** to approve the meeting minutes for the May 22, 2019 meeting. The motion **PASSED** 3-0-3. Mr. D. Smith, Mr. Paolozzi and Mr. Soles abstained as they were not in attendance at that meeting.

**BOARD/COMMITTEE/STAFF REPORTS**

Committee Chair Report

None

Board Liaison Report

The Board had not met since the last Committee meeting.

Staff Report

None.

**OWNER APPLICATIONS FOR REVIEW/DECISION**

\*\*\*Please see the Community Standards Committee Application Decisions, entered as Exhibit 1.

**EXECUTIVE SESSION**

Mr. Pontello **MOVED** and Ms. Hess **SECONDED** to enter Executive Session at 8:05 p.m. to discuss rules hearings. The motion **PASSED** unanimously.

Mr. Pontello **MOVED** and Ms. Hess **SECONDED** to exit Executive Session at 8:12 p.m. The motion **PASSED** unanimously.

**ACTION TAKEN POST EXECUTIVE SESSION**

Mr. Pontello **MOVED** and Ms. Hess **SECONDED** to approve the Rules Violation and Application Assessment Consent Agendas as recommended by Staff. The motion **PASSED** unanimously.

**DISCUSSION**

The Committee nominated Mr. David Brent for appointment to the Committee. Mr. Pontello **MOVED** and Ms. Hess **SECONDED** the motion and it **PASSED** unanimously.

The Committee nominated Ms. Andrea Arvelos for re-appointment to the Committee. Mr. Pontello **MOVED** and Ms. Hess **SECONDED** the motion and it **PASSED** unanimously.

**ADJOURNMENT**

Mr. Pontello **MOVED** and Ms. Hess **SECONDED** to adjourn the meeting at 8:56 p.m.

The next meeting will be held at South Riding Center, Wednesday, July 10, 2019 at 6:30 p.m.

Signed:   
Mark Pontello, Community Standards Committee Vice-Chair

Date Approved: July 10, 2019