

Establishment of the South Riding Proprietary

Neighborhood Watch Committee

I. PURPOSE:

A. The Neighborhood Watch Committee shall establish and maintain a cooperative network of residents to protect themselves and their families, neighbors and community from crime. The committee shall work with law enforcement authorities to reduce crime through the Neighborhood Watch Program by performing community patrols to spot and report suspicious behavior. The committee shall also work with law enforcement authorities to understand crime patterns, maximize efforts of community patrollers and recommend remedies and deterrents. The committee will encourage all residents to report all suspicious behavior and crime to law enforcement authorities, and promote the McGruff House Program for individuals in distress. The committee shall provide public safety information on such topics as Neighborhood Watch, crime prevention, home security and personal safety and cooperate with the Block Captains Committee and the proprietary to improve communication of important crime information to residents. The committee shall advise the South Riding Board of Directors with respect to the level of law enforcement activity within South Riding and assist the board in informing the appropriate Federal, State and County authorities of the ongoing needs of the community.

B. The Neighborhood Watch Committee is advisory in nature and serves at the pleasure of the South Riding Proprietary Board of Directors. Committee members may not make final decisions on any matters, expend Proprietary funds, or speak on behalf of the community, without the approval of the Board of Directors.

II. FORMATION OF COMMITTEE:

A. The Committee shall be comprised of not less than three (3) and not more than 20 voting Members.

B. The committee shall also include non-voting members designated patrollers. Non-Voting members shall have all of the rights and privileges of voting members except they shall not count in establishing quorums and they may not vote. Non-voting members may make and second any motions and may fully participate in all discussions.

C. The Board will initially solicit and appoint Committee members (by majority vote) from the Membership of the Association.

III. GOVERNANCE:

A. Committee members will nominate amongst themselves one Member who shall be recommended to the Board to serve as Committee Chair.

B. The Committee Chair (only) will act as liaison between the Committee and the Board or its Agent.

C. By majority vote, the Board may remove Committee Members from time to time, as it deems appropriate.

D. The Board will confirm all voting Committee Members upon a majority vote following a nomination by the Chair, or by a Member of the Board.

E. The Committee must establish Quorum at a meeting in order to conduct business. Quorum will be established when a minimum of 3 voting members are present at a meeting.

F. A majority vote of the voting Committee Members present at a meeting at which a quorum is present will be required to carry a motion.

G. The Neighborhood Watch Committee will meet once per month, on the first Monday, or as otherwise determined and announced.

H. Voting Membership on the Neighborhood Watch Committee will be conferred upon having attended 3 meetings within a 6-month period, being nominated by the Committee Membership and being appointed by the Board of Directors. Active participation is important to achieving the mission of the committee, as such; a Member's absence at 3 consecutive meetings will result in the loss of voting Committee Membership. The Chairperson is responsible for maintaining an official attendance roster and will administer notification of loss of Committee Membership due to attendance. Membership may be reestablished through the aforementioned requisite attendance requirement. Voting Committee Members are eligible to vote and serve in leadership positions.

I. The Committee, by majority vote, may establish sub-committees or working groups to conduct special assignments as required by the Committee. Sub-committees and working groups will be established by the committee and the committee must:

- i. Provide a clear purpose and develop goals for the sub-committees and working groups;
- ii. Establish sub-committee and working group membership. The appointed chair must be a member of the Neighborhood Watch Committee. Members are not required to be members of the Committee but must be a resident in good standing of the South Riding Proprietary;
- iii. Put forward a timeline for the sub-committee or working group being established.

J. Sub-Committees and Working Groups actions will be included in the minutes of the Neighborhood Watch Committee.

IV. SPONSORSHIP AND FUNDING:

A. The nature and scope of any Association-sponsored activity must be approved in advance by the Board. The Committee is advisory in nature ONLY unless given SPECIFIC direction from the Board. All final decisions pertaining to the Association shall be made by the Board.

B. The Committee will submit an annual budget request to the Budget and Finance Committee.

V. DISSOLUTION:

A. This Charter shall remain in effect until amended or rescinded by the Board.

Approved by Board of Directors April 7, 2005