

**South Riding Proprietary
Covenants Committee Meeting Minutes
January 14, 2015 6:30 pm**

A meeting of the South Riding Proprietary Covenants Committee was convened this day.

MEMBERS PRESENT:

Julia Mathers
Karen MacDowell
Joanne Salazar
Gary Smith (Board Liaison)

STAFF PRESENT:

Kristi Felouzis, CMCA, AMS, Covenants Manager
Irene Anderson, Covenants Inspector

OTHERS PRESENT:

None

ABSENT:

Craig Garant, Chair
Stephen Faseru
Note: unanimous votes exclude absent Committee members

CALL TO ORDER

Ms. Felouzis called the meeting to order at 6:38 P.M. and asked if anyone would be recording the meeting. No one reported recording.

APPROVAL OF MINUTES

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to approve the Minutes from the December 17, 2014 meeting as presented. The motion **PASSED** (2-0-1). Ms. Mathers abstained.

BOARD/COMMITTEE/STAFF REPORTS

Committee Chair Report

There was no report.

Board Liaison Report

There was no report.

Staff Report

There was no report.

OWNER APPLICATIONS FOR REVIEW/DECISION

Address: 42257 Magistrate Court

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to **approve** the application to install a composite deck as submitted. The motion **PASSED** unanimously.

Address: 42276 Magistrate Court

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to **approve** the application to install a composite deck as submitted. The motion **PASSED** unanimously.

Address: 42992 Center Street

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to **approve** the application for the recently replaced / existing roof shingles as submitted. The motion **PASSED** (2-1-0). Ms. Salazar opposed.

Address: 43623 Hetrick Lane

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to **approve** the application for an existing basketball goal as stipulated in the approval letter. The motion **PASSED** unanimously. Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to **deny** the application for an existing concrete walkway in front yard. The motion **PASSED** unanimously.

Address: 42434 Longacre Drive

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to **approve** the application for a new screened porch with fire place and deck in rear yard as stipulated in the approval letter. The motion **PASSED** unanimously.

EXECUTIVE SESSION

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to enter Executive Session at 7:02 pm to discuss appeals and rules hearings. The motion **PASSED** unanimously.

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to exit Executive Session at 7:03 pm. The motion **PASSED** unanimously.

ACTION TAKEN POST EXECUTIVE SESSION

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to approve the Consent Agenda as recommended by staff. The motion **PASSED** unanimously.

MATTERS FOR DISCUSSION

Discussed Holiday Decoration guidelines; specifically when the Covenants Committee would begin enforcing the deadline for taking down outdoor Holiday Decorations. Ms. Felouzis shared that the end of January would be the best time, due to the extreme cold and snow and also due to the recent change in the Design and Maintenance Standards from 30 days post-holiday to 14 days post-holiday.

ADJOURNMENT

Ms. Mathers **MOVED** and Ms. Salazar **SECONDED** to adjourn the meeting at 7:05 p.m.

The next meeting will be held at Town Hall on February 11, 2015 at 6:30 p.m.

Signed: _____

Craig Garant, Covenants Committee Chair

Date Approved: _____

2/11/15