

**South Riding Proprietary
Covenants Committee Meeting Minutes
April 22, 2015 6:30 pm**

A meeting of the South Riding Proprietary Covenants Committee was convened this day.

MEMBERS PRESENT:

Karen MacDowell, Vice Chair
Julia Mathers
Kip Lowe
Gary Smith (Board Liaison)

STAFF PRESENT:

Kristi Felouzis, CMCA, AMS, Covenants Manager
Grace Hogue, Covenants Inspector

OTHERS PRESENT:

A resident was in attendance to answer questions regarding her application for modification.

ABSENT:

Craig Garant, Chair
Stephen Faseru
Note: unanimous votes exclude absent Committee members

CALL TO ORDER

Ms. MacDowell called the meeting to order at 6:30 P.M. and asked if anyone would be recording the meeting. No one reported recording.

APPROVAL OF MINUTES

Ms. Mathers **MOVED** and Mr. Lowe **SECONDED** to approve the Minutes from the April 8, 2015 meeting as presented. The motion **PASSED 2-0-1**. Ms. Mathers abstained as she was not present for the April 8th meeting.

BOARD/COMMITTEE/STAFF REPORTS

Committee Chair Report

There was no report.

Board Liaison Report

There was no report.

Staff Report

There was no report.

OWNER APPLICATIONS FOR REVIEW/DECISION

***Please see the Covenants Committee Application Decisions, entered as Exhibit 1.

EXECUTIVE SESSION

Ms. Mathers **MOVED** and Mr. Lowe **SECONDED** to enter Executive Session at 7:25 pm to discuss appeals and rules hearings. The motion **PASSED** unanimously.

Ms. Mathers **MOVED** and Mr. Lowe **SECONDED** to exit Executive Session at 7:30 pm. The motion **PASSED** unanimously.

ACTION TAKEN POST EXECUTIVE SESSION

Ms. Mathers **MOVED** and Mr. Lowe **SECONDED** to approve the Consent Agenda as recommended by staff. The motion **PASSED** unanimously.


MATTERS FOR DISCUSSION

None

ADJOURNMENT

Ms. Mathers **MOVED** and Mr. Lowe **SECONDED** to adjourn the meeting at 7:35 p.m.

The next meeting will be held at Town Hall on May 13, 2015 at 6:30 p.m.

Signed: 
Karen MacDowell, Covenants Committee Vice-Chair

Date Approved: 5/13/15

**EXHIBIT 1
COVENANTS COMMITTEE APPLICATION DECISIONS
APRIL 22, 2015 MEETING**

ADDRESS	PROJECT(S)	MOTION	DECISION
25190 LARKS TERRACE	PAVER PATIO	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25469 BERESFORD DRIVE	WALKWAY & DECK	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25484 HEATHFIELD CIRCLE	GAZEBO, PATIO w/FIRE PIT	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25484 HEATHFIELD CIRCLE	GARAGE MODIFICATION	Ms. Mathers MOVED and Mr. Lowe SECONDED to denied the application.	The motion PASSED unanimously.
25546 MIMOSA TREE COURT	FENCE	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25560 UPPER CLUBHOUSE	PORCH EXTENSION	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25637 AMERICA SQUARE	DECK	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25639 AMERICA SQUARE	DECK	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
26135 MURREY DRIVE	COVERED PORCH W/WINDOWS & STONE FIREPLACE/DECK-NO RAILING	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
43053 EUSTIS STREET	FENCE	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application with a variance as stipulated in the approval letter.	The motion PASSED unanimously.
43075 HOLLY TREE LANE	DECK / TREE REMOVAL / SCREENED PORCH	Ms. Mathers MOVED and Mr. Lowe SECONDED to defer the Application for additional information.	The motion PASSED unanimously.
43127 HOLTBY SQUARE	FENCE / GROUND LEVEL DECK	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
43261 VALIANT DRIVE	DECK / PATIO W/FIRE PIT	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as presented.	The motion PASSED unanimously.
43492 QUENTIN STREET	FENCE	Ms. Mathers MOVED and Mr. Lowe SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.