

**South Riding Proprietary  
Community Standards Committee Meeting Minutes  
June 8, 2016 6:30 pm**

A meeting of the South Riding Proprietary Community Standards Committee was convened this day.

**MEMBERS PRESENT:**

Karen MacDowell, Chair  
Pat Himes, Vice Chair  
Andrea Arvelos  
Kip Lowe  
Julia Mathers  
Dave Smith  
Gary Smith (Board Liaison)

**STAFF PRESENT:**

Rebecca Lyons, PCAM, CMCA, AMS, Director of Facilities and Community Service  
Kristi Felouzis, CMCA, AMS, Community Standards Manager  
Grace Hogue, Community Standards Inspector

**OTHERS PRESENT:**

Residents were in attendance to answer questions regarding their submitted applications.

**ABSENT:**

Stephen Faseru

**CALL TO ORDER**

Ms. MacDowell called the meeting to order at 6:33 P.M. and asked if anyone would be recording the meeting. No one reported recording.

**RESIDENT COMMENT**

None

**APPROVAL OF MINUTES**

Mr. Himes **MOVED** and Ms. Arvelos, **SECONDED** to approve the Minutes from the May 25, 2016 meeting. The motion **PASSED** 3-0-0, Mr. Lowe, Mr. Smith and Ms. Mathers arrived a few minutes after this motion.

**BOARD/COMMITTEE/STAFF REPORTS**

Committee Chair Report

None

Board Liaison Report

Mr. Smith reported on the actions of the Board of Directors from their June 2, 2016 meeting.

Staff Report

Staff reported that due to a scheduling conflict the July 13<sup>th</sup> meeting needs to be rescheduled. The Committee determined July 14<sup>th</sup> would work best for the majority of the members.

**OWNER APPLICATIONS FOR REVIEW/DECISION**

\*\*\*Please see the Community Standards Committee Application Decisions, entered as Exhibit 1.

**EXECUTIVE SESSION**

Mr. Himes **MOVED** and Ms. Arvelos, **SECONDED** to enter Executive Session at 7:57 pm to discuss rules hearings. The motion **PASSED** unanimously.

Mr. Himes **MOVED** and Ms. Arvelos, **SECONDED** to exit Executive Session at 7:58 pm. The motion **PASSED** unanimously.

**ACTION TAKEN POST EXECUTIVE SESSION**

Mr. Himes **MOVED** and Ms. Arvelos, **SECONDED** to approve the Consent Agenda as recommended by staff. The motion **PASSED** unanimously.

**MATTERS FOR DISCUSSION**

Members discussed the draft updates for the Design and Maintenance Standards with regard to Mailboxes and Posts.

**ADJOURNMENT**

Mr. Himes **MOVED** and Ms. Arvelos, **SECONDED** to adjourn the meeting at 8:00 p.m.

The next meeting will be held at South Riding Center June 22, 2016 at 6:30 p.m. *(A week after this meeting it was determined that a swim team meet scheduled created a conflict for the location so the June 22<sup>nd</sup> Committee meeting will be relocated to Town Hall).*

Signed: \_\_\_\_\_



Karen MacDowell, Community Standards Committee Chair

Date Approved: June 22, 2016

**EXHIBIT 1**  
**COMMUNITY STANDARDS COMMITTEE APPLICATION DECISIONS**  
**June 8, 2016 MEETING**

25437 Morse Dr.	Shed	Mr. Himes MOVED and Ms. Arvelos SECONDED to approve the Application as presented.	The motion PASSED unanimously.
25520 Crossfield Dr.	Patio Extension	Mr. Himes MOVED and Ms. Arvelos SECONDED to approve the Application with a variance for setback as stipulated in the approval letter.	The motion PASSED unanimously.
26158 Murrey Dr.	Mt. Vernon Dip Fence - No Stain	Mr. Himes MOVED and Ms. Arvelos SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
26185 Rachel Hill Dr.	Patio extension/ same color/size brick	Mr. Himes MOVED and Ms. Arvelos SECONDED to approve the Application as presented.	The motion PASSED unanimously.
42509 Flemming Dr.	Rear Patio Extension	Mr. Himes MOVED and Ms. Arvelos SECONDED to approve the Application as presented.	The motion PASSED unanimously.
42563 Longacre Dr.	Replace right side wood fence with black aluminum fencing	Mr. Himes MOVED and Ms. Arvelos SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25946 Sarazen Dr.	Existing Foundation Color Change	Ms. MacDowell MOVED and Mr. Himes SECONDED to Uphold the Community Standards Committee January 13, 2016 decision and deny the Application as exists.	The motion FAILED 1-5-0. Ms. MacDowell was in favor.
		Mr. Smith MOVED and Mr. Himes SECONDED to overturn the Community Standards Committee January 13, 2016 decision and approve the Application as exists.	The motion passed 5-1-0 Ms. MacDowell objected.
25256 Planting Field	Shed	Mr. Lowe MOVED and Mr. Himes SECONDED to overturn the Community Standards Committee May 11, 2016 decision and approve the application with a variance for the size and proposed location as stipulated in the approval letter.	The motion passed 5-1-0 Ms. MacDowell objected.
25213 Bald Eagle Ter.	Patio	Mr. Himes MOVED and Ms. Arvelos SECONDED to overturn the Community Standards Committee May 11, 2016 decision and approve the Application with a variance for the setback as stipulated in the approval letter.	The motion PASSED unanimously.