

**South Riding Proprietary
Community Standards Committee Meeting Minutes
August 10, 2016 6:30 pm**

A meeting of the South Riding Proprietary Community Standards Committee was convened this day.

MEMBERS PRESENT:

Karen MacDowell, Chair
Pat Himes, Vice Chair
Andrea Arvelos
Julia Mathers
Gary Smith (Board Liaison)
Kip Lowe

STAFF PRESENT:

Kristi Felouzis, CMCA, AMS, Community Standards Manager
Grace Hogue, Community Standards Inspector

OTHERS PRESENT:

Residents were in attendance to answer questions regarding their submitted applications.

ABSENT:

Dave Smith
Stephen Faseru

CALL TO ORDER

Ms. MacDowell called the meeting to order at 6:31 P.M. and asked if anyone would be recording the meeting. No one reported recording.

RESIDENT COMMENT

None

APPROVAL OF MINUTES

Mr. Lowe **MOVED** and Mr. Himes, **SECONDED** to approve the Minutes from the July 14, 2016 meeting. The motion **PASSED** 2-0-3, Ms. Arvelos and Mr. Himes abstained; Ms. Mathers was not in attendance until 6:56 pm.

BOARD/COMMITTEE/STAFF REPORTS

Committee Chair Report

None

Board Liaison Report

None

Staff Report

The Design and Maintenance Standards will continue being reviewed for updates.

OWNER APPLICATIONS FOR REVIEW/DECISION

***Please see the Community Standards Committee Application Decisions, entered as Exhibit 1.

EXECUTIVE SESSION

Mr. Lowe **MOVED** and Mr. Himes, **SECONDED** to enter Executive Session at 7:27 pm to discuss rules hearings. The motion **PASSED** unanimously.

Mr. Lowe **MOVED** and Mr. Himes, **SECONDED** to exit Executive Session at 7:30 pm. The motion **PASSED** unanimously.

ACTION TAKEN POST EXECUTIVE SESSION

Mr. Lowe **MOVED** and Mr. Himes, **SECONDED** to approve the Consent Agenda as recommended by Staff. The motion **PASSED** unanimously.

MATTERS FOR DISCUSSION

Members discussed the draft updates for the Design and Maintenance Standards with regard to Additions/Alterations, Air Conditioners/Heat Pumps/Generators, Antennas and Satellite Dishes, Artificial Turf/Outdoor Carpeting, Attic Ventilators, Awnings/Sun Control Devices, Basketball Goals Portable and Fixed, Walkways/Pathways/Sidewalks.

The Committee nominated Ms. MacDowell for re-appointment to the Committee and as the Chair. Ms. Mathers **MOVED** and Mr. Himes **SECONDED**. The motion passed unanimously.

ADJOURNMENT

Mr. Lowe **MOVED** and Mr. Himes, **SECONDED** to adjourn the meeting at 7:31 p.m.

The next meeting will be held at South Riding Center, Wednesday September 14, 2016 at 6:30 p.m.

Signed: _____



Karen MacDowell, Community Standards Committee Chair

Date Approved: October 12, 2016

EXHIBIT 1
COMMUNITY STANDARDS COMMITTEE APPLICATION DECISIONS
August 10, 2016 MEETING

ADDRESS	PROJECT(S)	MOTION	DECISION
25203 Larks Terrace	6' Fence, Paver Patio, Ground Cover	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25460 Upper Clubhouse Drive	Deck	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25617 Creek Run Terrace	Landscape Wall, Garden Pond	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as presented.	The motion passed 4-0-1. Ms. Arvelos abstained.
25617 Creek Run Terrace	Resurface Front Walk & Stoop, Extend Driveway	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as presented.	The motion passed 4-0-1. Ms. Arvelos abstained.
26009 Donovan Drive	Deck and Patio	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
26078 Sarazen Drive	Front Porch Addition, Walkway re-do	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
42435 Longacre Drive	Shed	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as presented.	The motion passed 4-0-1. Mr. Lowe abstained.
42473 Unicorn Drive	Composite Deck with an Arbor	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as presented.	The motion PASSED unanimously.
42950 Beachall Street	Front Balcony Extension over Garage	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as presented.	The motion PASSED unanimously.
43066 Barons Street	Replace Shutters - Style Change	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as presented.	The motion PASSED unanimously.
43103 Barons Street	Wood Fence	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
43220 Valiant Drive	Upgrade Decking Materials, Extend Deck and add New Screen Porch	Mr. Lowe MOVED and Mr. Himes SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
43567 Kiplington Square	Remove All Shutters (Duplex, Brickfront TH)	Mr. Lowe MOVED and Mr. Himes SECONDED to deny the Application as presented.	The motion was passed 4-1-0. Mr. Himes opposed.
43733 Scarlet Square	Stamped Concrete Patio	Mr. Lowe MOVED and Me. Himes SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.