

**South Riding Proprietary
Community Standards Committee Meeting Minutes
November 9, 2016 6:30 pm**

A meeting of the South Riding Proprietary Community Standards Committee was convened this day.

MEMBERS PRESENT:

Karen MacDowell, Chair
Pat Himes, Vice Chair
Gary Smith (Board Liaison)
Kip Lowe
Andrea Arvelos
Julia Mathers
Dave Smith

STAFF PRESENT:

Kristi Felouzis, CMCA, AMS, Community Standards Manager
Laydy Reyes, Community Resource Coordinator

OTHERS PRESENT:

A resident/prospective volunteer was in attendance to observe the workings of the committee.
Homeowners were present for their requested hearings with the Community Standards Committee.

ABSENT:

None

CALL TO ORDER

Ms. MacDowell called the meeting to order at 6:32 P.M. and asked if anyone would be recording the meeting. No one reported recording.

RESIDENT COMMENT

None

APPROVAL OF MINUTES

Ms. Mathers **MOVED** and Ms. Arvelos, **SECONDED** to approve the Minutes from the October 12, 2016 meeting. The motion **PASSED** 5-0-1, Mr. Smith abstained.

BOARD/COMMITTEE/STAFF REPORTS

Committee Chair Report

None

Board Liaison Report

None

Staff Report

Update for 2017 Committee meetings calendar, September meeting date changed to September 11, 2017.

Staff discussed meal preferences for the December meeting.

OWNER APPLICATIONS FOR REVIEW/DECISION

***Please see the Community Standards Committee Application Decisions, entered as Exhibit 1.

MATTERS FOR DISCUSSION

Ms. Mathers **MOVED** and Ms. Arvelos, **SECONDED** to nominate Ramesh Sheth for appointment to the Community Standards Committee. The motion **PASSED** unanimously.

EXECUTIVE SESSION

Ms. Mathers **MOVED** and Ms. Arvelos, **SECONDED** to enter Executive Session at 7:40 pm to discuss rules hearings. The motion **PASSED** unanimously.

Ms. Mathers **MOVED** and Ms. Arvelos, **SECONDED** to exit Executive Session at 7:45 pm. The motion **PASSED** unanimously.

ACTION TAKEN POST EXECUTIVE SESSION

Ms. Mathers **MOVED** and Ms. Arvelos, **SECONDED** to approve the Consent Agenda as recommended by staff. The motion **PASSED** unanimously.

Mr. Lowe **MOVED** and Mr. Smith **SECONDED**, to uphold the Community Standards Committee October 12, 2016 decision regarding the stepping stone application. The motion **PASSED** unanimously.

Mr. Lowe **MOVED** and Mr. Smith **SECONDED**, to uphold the Community Standards Department decision regarding the maintenance violation hearing. The motion **PASSED** unanimously.

MATTERS FOR DISCUSSION

Ms. Mathers **MOVED** and Ms. Arvelos **SECONDED** to nominate Pat Himes for re-appointment to the Community Standards Committee. The motion **PASSED** unanimously.

DESIGN AND MAINTENANCE REVIEW

Members discussed the draft updates for the Design and Maintenance Standards: Dog houses, Pet-access doors, Doors, Driveways/Parking Pads, Exterior Decorative Objects, Fire Pits, Fireplaces (Outdoors), Firewood (Storage), Flags/Flagpoles (7:45)

ADJOURNMENT

Ms. Mathers **MOVED** and Ms. Arvelos, **SECONDED** to adjourn the meeting at 8:02p.m.

The next meeting will be held at South Riding Center, Wednesday December 14, 2016 at 6:30 p.m.

Signed:



Karen MacDowell, Community Standards Committee Chair

Date Approved: December 14, 2016

EXHIBIT 1
COMMUNITY STANDARDS COMMITTEE APPLICATION DECISIONS
November 9, 2016 MEETING

ADDRESS	PROJECT(S)	MOTION	DECISION
25099 RIDING CENTER DRIVE	DECK, STORM DOOR, DECK, ADDITIONS	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25484 HEATHFIELD CIRCLE	PORCH	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25580 CREEKMORE TERRACE	PATIO	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25621 CREEK RUN TERRACE	DOOR: STORM, COLORS	Mr. Lowe MOVED and Mr. Smith SECONDED to deny the door color Application as presented. Mr. Lowe MOVED and Mr. Smith SECONDED to approve the storm door Application as stipulated in the letter.	The motion for the door color PASSED 3-2-1, Mr. Lowe and Smith were opposed, Ms. Arvelos abstained. The motion for the storm door PASSED 5-0-1, Ms. Arvelos abstained.
25908 STINGER DRIVE	DECK	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as presented.	The motion PASSED unanimously.
25912 RICKMANSWORTH LN	STOOP, WALKWAY, LANDSCAPING	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as presented.	The motion PASSED unanimously.
25995 KIMBERLY ROSE DRIVE	DECK, PATIO	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
42473 UNICORN DRIVE	WALKWAY	Mr. Lowe MOVED and Mr. Smith SECONDED to deny walkway Application as presented.	The motion PASSED unanimously.
42730 FREEDOM STREET	DECK	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as presented.	The motion PASSED unanimously.
43236 VALIANT DRIVE	PATIO	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
43727 MINK MEADOWS ST	TREE REMOVAL, FENCE	Mr. Lowe MOVED and Mr. Smith SECONDED to deny the fence Application as presented. Mr. Lowe MOVED and Mr. Smith SECONDED to approve the tree removal Application as stipulated in the letter.	The motions PASSED unanimously.
43454 JUBILEE STREET	ENHANCE-A-SPOT	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Enhance-A-Spot Application as presented.	The motion PASSED 4-1-1, Mr. Smith opposed, Mr. Himes abstained.

