

**South Riding Proprietary  
Community Standards Committee Meeting Minutes  
December 14, 2016 6:30 pm**

A meeting of the South Riding Proprietary Community Standards Committee was convened this day.

**MEMBERS PRESENT:**

Karen MacDowell, Chair  
Gary Smith (Board Liaison)  
Kip Lowe  
Andrea Arvelos  
Julia Mathers  
Dave Smith

**STAFF PRESENT:**

Wendy Taylor, CMCA, AMS, LSM, PCAM, General Manager  
Grace Hogue, Community Standards Inspector  
Laydy Reyes, Community Resource Coordinator

**OTHERS PRESENT:**

None

**ABSENT:**

Ramesh Sheth  
Pat Himes, Vice Chair  
Kristi Felouzis, CMCA, AMS, Director of Community Standards

**CALL TO ORDER**

Ms. MacDowell called the meeting to order at 6:31 P.M. and asked if anyone would be recording the meeting. No one reported recording.

**RESIDENT COMMENT**

None

**APPROVAL OF MINUTES**

Mr. Lowe **MOVED** and Mr. Smith, **SECONDED** to approve the Minutes from the November 9, 2016 meeting. The motion **PASSED** 4-0-1. Ms. Mathers was not in attendance until 6:45pm.

**BOARD/COMMITTEE/STAFF REPORTS**

Committee Chair Report

None

Board Liaison Report

Mr. Smith reported the approval of the appointment of Ramesh Sheth and re-appointment of Pat Himes to the Community Standards Committee.

Staff Report

None

**OWNER APPLICATIONS FOR REVIEW/DECISION**

\*\*\*Please see the Community Standards Committee Application Decisions, entered as Exhibit 1.

**MATTERS FOR DISCUSSION**

None.

**EXECUTIVE SESSION**

Mr. Lowe **MOVED** and Mr. Smith, **SECONDED** to enter Executive Session at 7:09 pm to discuss rules hearings. The motion **PASSED** unanimously.

Mr. Lowe **MOVED** and Mr. Smith, **SECONDED** to exit Executive Session at 7:10 pm. The motion **PASSED** unanimously.

**ACTION TAKEN POST EXECUTIVE SESSION**

Mr. Lowe **MOVED** and Mr. Smith, **SECONDED** to approve the Consent Agenda as recommended by staff. The motion **PASSED** unanimously.

**MATTERS FOR DISCUSSION**

Ms. Taylor informed the committee of a leaning deck in section 82 that was repaired so that they are aware of it in case more should arise.

**ADJOURNMENT**

Ms. MacDowell **MOVED** and Ms. Arvelos, **SECONDED** to adjourn the meeting at 7:11 p.m.

The next meeting will be held at South Riding Center, Wednesday January 11, 2017 at 6:30 p.m.

Signed: \_\_\_\_\_



Karen MacDowell, Community Standards Committee Chair

Date Approved: January 11, 2017

**EXHIBIT 1  
COMMUNITY STANDARDS COMMITTEE APPLICATION DECISIONS**

**December 14, 2016 MEETING**

<b>ADDRESS</b>	<b>PROJECT(S)</b>	<b>MOTION</b>	<b>DECISION</b>
25161 FORTITUDE TERRACE	EXISTING WALKWAY	Mr. Lowe MOVED and Mr. Smith SECONDED to deny the existing walkway Application as presented.	The motion PASSED unanimously.
25217 LARKS TERRACE	COLORS, DECK, ADDITIONS	Mr. Lowe MOVED and Mr. Smith SECONDED to deny the existing deck color Application as presented. Mr. Lowe MOVED and Mr. Smith SECONDED to approve the lattice Application as stipulated in the letter.	The motions PASSED unanimously.
25324 ASHBURY DRIVE	DECK, COLORS	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25362 JUSTICE DRIVE	FENCE	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25589 ARTHUR PLACE	TREE REMOVAL, POOL, FENCE	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
25802 KIRKWOOD SQUARE	SHUTTERS: ALL	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as submitted.	The motion PASSED unanimously.
25980 BUSER COURT	SCREENED PORCH	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
42474 LONGACRE DRIVE	ADDITIONS/ALTERATIONS: MISCELLANEOUS	Mr. Lowe MOVED and Mr. Smith SECONDED to deny the shed/pool house Application as presented.	The motion for the shed/pool house PASSED 3-2-0, Mr. Lowe and Ms. Arvelos were opposed.
42505 FLEMMING DRIVE	COVERED DECK	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
42506 PELICAN DRIVE	FENCE	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as stipulated in the approval letter.	The motion PASSED unanimously.
42646 HARRIS STREET	DECK, WALKWAY	Mr. Lowe MOVED and Mr. Smith SECONDED to approve the Application as submitted.	The motion PASSED unanimously.
43242 MENEMSHA LANE	WALKWAY	Mr. Lowe MOVED and Mr. Smith SECONDED to deny the existing walkway Application as presented.	The motion PASSED unanimously.