

**South Riding Proprietary  
Board of Directors Meeting Minutes  
February 12, 2015**

Call to Order – Kevin Turner called the meeting to order at 6:00 p.m. In addition to Mr. Turner, members present were Secretary Jeff Salmon, Vice President Ted Lange, Treasurer Scott Fisher, Director Estee LaClare, and Director Meggan Walker. Also present were General Manager Wendy Taylor and Administrative Manager, Christine Bean.

At 6:02 p.m. Mr. Salmon moved that the Board adjourn Open Session and convene into Executive Session to discuss owner obligations, covenants matters, contracts, matters related to attorney/client privilege and personnel. The motion was seconded by Mr. Fisher and passed unanimously.

At 7:01 p.m. Mr. Salmon moved that the Board reconvene in Open Session. The motion was seconded by Mr. Lange and passed unanimously. Mr. Salmon noted that during the Executive Session, the Board restricted its discussion to owner obligations, contracts, matters related to attorney/client privilege and personnel.

Meeting Minutes - Mr. Salmon moved that the minutes of the January 15, 2015 Board of Directors meeting be approved as presented. The motion was seconded by Ms. LaClare and passed unanimously.

Maintenance Building – Mr. Salmon moved that the Board of Directors approve the proposal for the maintenance building as presented. The motion was seconded by Ms. Walker and passed unanimously.

Dulles South Multipurpose Center – Mr. Salmon moved that the Board of Directors approve the proposed easement as discussed in executive session (Plat No. R.P. # 14-016 and Tax Map Identification Nos: 165-48-1078 & 164-29-6606). The motion was seconded by Mr. Fisher and passed unanimously.

Dog Park Clearing – Mr. Salmon moved that the Board of Directors approve the CLS proposal for clearing the area to be known as the SR Dog Park. The motion was seconded by Ms. LaClare and passed unanimously.

Dog Park Fence – Mr. Salmon moved that the Board of Directors approve Hercules Fence for installation of the dog park fence for a cost not to exceed \$20k. The motion was seconded by Mr. Fisher and passed unanimously.

SFMC Prepaid Balances – Mr. Fisher moved that the Board of Directors approve the transfer of funds to capital for prepaid balances between \$26 - \$275 as discussed. The motion was seconded by Mr. Salmon and passed unanimously.

SFMC Prepaid Balances – Mr. Fisher moved that the Board of Directors approve the write off of prepaid balances under \$25 as discussed. The motion was seconded by Ms. Walker and passed unanimously.

Covenants Charter – Mr. Salmon moved that the Board of Directors adopt the revised Covenants Charter as presented. The motion was seconded by Ms. LaClare and passed unanimously.

***Executive Session Motions***

Mr. Fisher moved that the Board of Directors approved the waiver of fees with regard to Action Item 7.1 as discussed in Executive Session. The motion was seconded by Mr. Salmon and passed unanimously.

Mr. Fisher moved that the Board of Directors denied the waiver of fees with regard to Action Item 7.2 as discussed in Executive Session. The motion was seconded by Mr. Lange and passed unanimously.

Mr. Fisher moved that the Board of Directors denied the waiver of fees with regard to Action Item 7.3 as discussed in Executive Session. The motion was seconded by Mr. Salmon and passed unanimously.

Mr. Fisher moved that the Board of Directors denied the waiver of fees with regard to Action Item 7.5 as discussed in Executive Session. The motion was seconded by Ms. LaClare and passed unanimously.

Mr. Fisher moved that the Board of Directors approved the waiver of fees with regard to Action Item 7.6 as discussed in Executive Session. The motion was seconded by Mr. Salmon and passed unanimously.

Mr. Fisher moved that the Board of Directors approved the waiver of fees with regard to Action Item 7.7 as discussed in Executive Session. The motion was seconded by Ms. LaClare and passed unanimously.

Upon a motion by Mr. Salmon and a second by Mr. Fisher the meeting adjourned at 7:26 p.m.

Respectfully Submitted:

  
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Wendy Taylor  
General Manager

Attest:

  
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Jeffrey Salmon  
Secretary