

**MINUTES OF THE BOARD OF DIRECTORS MEETING
SOUTH RIDING PROPRIETARY
March 2, 2017 6:00 pm**

A meeting of the South Riding Proprietary Board of Directors was convened at 42420 Unicorn Drive on this day.

ATTENDEES:

Scott Fisher, President
Estee LaClare, Vice President
Kevin Ubelhart, Treasurer
Gary Smith, Secretary
Meggan Walker, Director

MANAGEMENT PRESENT:

Wendy Taylor, PCAM, LSM, General Manager
Christine Bean, Director of Administration

OTHERS PRESENT:

No Residents

ABSENT:

Note: unanimous votes exclude absent Board members
Kevin Turner, Director
Ted Lange, Director
Steve Larkin, Director

CALL TO ORDER

Mr. Fisher called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Meggan Walker **MOVED** and Estee LaClare **SECONDED** to adjourn Open Session and convene into Executive Session at 6:01 pm to discuss owner obligation, covenants matters, contracts, and matters related to attorney/client privilege and personnel.
The motion **PASSED** unanimously.

Estee LaClare **MOVED** and Meggan Walker **SECONDED** to adjourn Executive Session and convene into Open Session at 6:55 pm.
The motion **PASSED** unanimously.

MATTERS FOR BOARD DECISION

Meeting Minutes

Gary Smith **MOVED** to approve the minutes from the February 2, 2017 as presented. The motion was seconded by Estee LaClare. The motion **PASSED** (4-0-1).

Executive Session Items

Kevin Ubelhart **MOVED** and Meggan Walker **SECONDED** to approve a partial waiver of fees with stipulations regarding Action Item 7.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Kevin Ubelhart **MOVED** and Meggan Walker **SECONDED** to approve a partial waiver of fees with stipulations regarding Action Item 7.2 as discussed in Executive Session. The motion **PASSED** unanimously.

Kevin Ubelhart **MOVED** and Meggan Walker **SECONDED** to approve a partial waiver of fees with regarding Action Item 7.3 as discussed in Executive Session. The motion **PASSED** unanimously.

Open Session Items

Gary Smith **MOVED** and Estee LaClare **SECONDED** to reappoint Kip Lowe to the Community Standards Committee for a one-year term. The motion **PASSED** unanimously.

Meggan Walker **MOVED** and Estee LaClare **SECONDED** to accept the recommendation of the Recreation and Grounds Committee and approve the 2017 Pool Schedule as presented. The motion **PASSED** unanimously.

Meggan Walker **MOVED** and Estee LaClare **SECONDED** to accept the recommendation of the Recreation and Grounds Committee and approve the 2017 tennis schedule as presented. The motion **PASSED** unanimously.

Meggan Walker **MOVED** and Estee LaClare **SECONDED** to accept the recommendation of the Recreation and Grounds Committee and approve the 2017 tennis league guidelines as presented. The motion **PASSED** unanimously.


MANAGEMENT/DEPARTMENT REPORT

Ms. Taylor provided and reviewed with the Board, her written Management and Department Reports.

ADJOURN

Estee LaClare **MOVED** and Ted Lange **SECONDED** to adjourn at 8:16 pm. The motion **PASSED** unanimously.

Respectfully Submitted by: Wendy W. Taylor

Signed:  Date Approved: 6 APR 17
Gary Smith, Secretary