

**South Riding Proprietary
Board of Directors Meeting Minutes
June 4, 2015**

Call to Order – Kevin Turner called the meeting to order at 6:00 p.m. In addition to Mr. Turner, members present were Vice President Ted Lange, Treasurer Scott Fisher, Director Kevin Ubelhart, Director Estee LaClare and Director Meggan Walker. Also present were General Manager Wendy Taylor, Director of Facilities & Community Services Rebecca Lyons and Administrative Manager Christine Bean.

At 6:02 p.m. Mr. Fisher moved that the Board adjourn Open Session and convene into Executive Session to discuss owner obligations, covenants matters, contracts, matters related to attorney/client privilege and personnel. The motion was seconded by Mr. Ubelhart and passed unanimously.

At 7:00 p.m. Mr. Turner moved that the Board reconvene in Open Session. The motion was seconded by Mr. Lange and passed unanimously. Ms. LaClare noted that during the Executive Session, the Board restricted its discussion to owner obligations, contracts, matters related to attorney/client privilege and personnel.

Resident Comments – None

Presentation –Mr. Ronan provided information regarding the I-66 Project.

Election of Officers:

President:	Mr. Turner
Vice President:	Mr. Fisher
Treasurer:	Mr. Ubelhart
Secretary:	Ms. LaClare

Appointment of Committee Board Liaisons – Mr. Turner moved that the following members of the Board of Directors be assigned as the liaison to the following committees:

Budget & Finance:	Mr. Ubelhart & Mr. Fisher
Covenants:	Mr. Smith
Elections:	Mr. Fisher
Neighborhood Watch:	Ms. LaClare
Recreation & Grounds:	Ms. Walker & Ms. LaClare
Website & Technology:	Mr. Smith & Mr. Lange
Personnel:	Mr. Turner, Mr. Fisher & Mr. Ubelhart
Communications:	Mr. Turner, Mr. Fisher & Mr. Smith

Meeting Minutes - Ms. LaClare moved that the minutes of the May 7, 2015 Board of Directors meeting be approved as presented. The motion was seconded by Ms. Walker and passed (5-0-1) Mr. Ubelhart abstained.

Handicap Pool Lift – Ms. LaClare moved that the Board of Directors accept the pool lift bid as presented. The motion was seconded by Ms. Walker and passed unanimously.

Insurance Renewal - Mr. Ubelhart moved that the Board of Directors approve the insurance renewal bid as presented. The motion was seconded by Ms. Walker and passed unanimously.

2015 Audit Bid – Mr. Ubelhart moved that the Board of Directors approve the 2015 audit bid as recommended. The motion was seconded by Mr. Fisher on and passed unanimously.

Dominion Power Lines – Mr. Ubelhart moved that the Board of Directors approve an allocation of funds as discussed in executive session. The motion was seconded by Ms. Walker and passed unanimously.

Executive Session Motions

Mr. Ubelhart moved that the Board of Directors approve the waiver of fees with regard to Action Item 7.1 as discussed in Executive Session. The motion was seconded by Mr. Fisher and passed unanimously.

Mr. Ubelhart moved that the Board of Directors approve the waiver of fees with regard to Action Item 7.2 as discussed in Executive Session. The motion was seconded by Mr. Fisher and passed unanimously.

Mr. Ubelhart moved that the Board of Directors approve the waiver of fees with regard to Action Item 7.3 as discussed in Executive Session. The motion was seconded by Mr. Fisher and passed unanimously.

Mr. Ubelhart moved that the Board of Directors deny the waiver of fees with regard to Action Item 7.4 as discussed in Executive Session. The motion was seconded by Mr. Fisher and passed unanimously.

Mr. Ubelhart moved that the Board of Directors deny the waiver of fees with regard to Action Item 7.5 as discussed in Executive Session. The motion was seconded by Mr. Fisher and passed unanimously.

Mr. Ubelhart moved that the Board of Directors deny the waiver of fees with regard to Action Item 7.6 as discussed in Executive Session. The motion was seconded by Mr. Fisher and passed unanimously.

Mr. Ubelhart moved that the Board of Directors approve a partial waiver of fees with regard to Action Item 7.7 as discussed in Executive Session. The motion was seconded by Mr. Fisher and passed unanimously.

Mr. Ubelhart moved that the Board of Directors approve a partial waiver of fees with regard to Action Item 7.8 as discussed in Executive Session. The motion was seconded by Ms. LaClare and passed unanimously.

Ms. Walker moved that the Board of Directors approve the waiver of fees with regard to Action Item 7.8.1 as discussed in Executive Session. The motion was seconded by Ms. LaClare and passed unanimously.

Ms. Walker moved that the Board of Directors deny the waiver of fees with regard to Action Item 7.9 as discussed in Executive Session. The motion was seconded by Ms. LaClare and passed unanimously.

At 8:22 p.m. Mr. Fisher moved that the Board adjourn Open Session and convene into Executive Session to discuss owner obligations, covenants matters, contracts, matters related to attorney/client privilege and personnel. The motion was seconded by Ms. LaClare and passed unanimously.

At 8:50 p.m. Mr. Fisher moved that the Board reconvene in Open Session. The motion was seconded by Ms. LaClare and passed unanimously. Mr. Fisher noted that during the Executive Session, the Board restricted its discussion to owner obligations, contracts, matters related to attorney/client privilege and personnel.

Upon a motion by Mr. Lange and a second by Ms. Walker the meeting adjourned at 9:01 p.m.

Respectfully Submitted:



Wendy Taylor
General Manager

Attest:



Estee LaClare
Secretary