

MINUTES OF THE BOARD OF DIRECTORS MEETING
SOUTH RIDING PROPRIETARY
August 3, 2017 6:00 pm

A meeting of the South Riding Proprietary Board of Directors was convened at 42420 Unicorn Drive on this day.

ATTENDEES:

Scott Fisher, President
Estee LaClare, Vice President
Kevin Ubelhart, Treasurer
Gary Smith, Secretary
Meggan Walker, Director
Karen MacDowell, Director
Ted Lange, Director (via phone)

MANAGEMENT PRESENT:

Wendy Taylor, PCAM, LSM, General Manager
Christine Bean, Director of Administration

OTHERS PRESENT:

Various Residents

ABSENT:

Note: unanimous votes exclude absent Board members
Steve Larkin, Director

CALL TO ORDER

Mr. Fisher called the meeting to order at 6:00 P.M.

EXECUTIVE SESSION

Meggan Walker **MOVED** and Estee LaClare **SECONDED** to adjourn Open Session and convene into Executive Session at 6:01 pm to discuss owner obligation, covenants matter, contracts, and matters related to attorney/client privilege and personnel.

The motion **PASSED** unanimously.

Megan Walker **MOVED** and Karen MacDowell **SECONDED** to adjourn Executive Session and convene into Open Session at 6:57 pm.

The motion **PASSED** unanimously.

MATTERS FOR BOARD DECISION

Meeting Minutes

Gary Smith **MOVED** to approve the minutes from the July 13, 2017 as presented. The motion was seconded by Karen MacDowell. The motion **PASSED** (6-0-1).

Executive Session Items

Kevin Ubelhart **MOVED** and Meggan Walker **SECONDED** to approve a waiver of fees with stipulations regarding Action Item 7.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Kevin Ubelhart **MOVED** and Meggan Walker **SECONDED** to approve a partial waiver of fees with stipulations regarding Action Item 7.2 as discussed in Executive Session. The motion **PASSED** unanimously.

Kevin Ubelhart **MOVED** and Karen MacDowell **SECONDED** to deny a waiver of fees regarding Action Item 7.3 as discussed in Executive Session. The motion **PASSED** unanimously.

Kevin Ubelhart **MOVED** and Karen MacDowell **SECONDED** to deny a waiver of fees regarding Action Item 7.4 as discussed in Executive Session. The motion **PASSED** unanimously.

Open Session Items

Karen MacDowell **MOVED** and Estee LaClare **SECONDED** to appoint Ubaid Saleem to the Website & Technology Committee. The motion **PASSED** unanimously.

Gary Smith **MOVED** and Estee LaClare **SECONDED** to approve the sign variance for Freedom Band Boosters as discussed. The motion **PASSED** unanimously.

MANAGEMENT/DEPARTMENT REPORT

Ms. Taylor provided and reviewed with the Board, her written Management and Department Reports.

ADJOURN

Meggan Walker **MOVED** and Karen MacDowell **SECONDED** to adjourn at 7:51 pm. The motion **PASSED** unanimously.

Respectfully Submitted by: Wendy W. Taylor

Signed: _____

Gary Smith, Secretary

Date Approved: _____

9/7/2017