

**Budget and Finance Committee**  
**January 16, 2019**  
**Final Meeting Minutes**

Meeting was called to order by Kevin Ubelhart at 7:04pm at Town Hall.

1. Committee Attendees: Dale Urbanek, Frank Puleo and Allison Stern.
2. Non-Committee Attendees: Wendy Taylor (SRP General Manager), Kevin Ubelhart (BOD), Mike Beardslee (Web & Tech Committee Chair), and Angee Dill (SFMC).
3. Public Comment / Issues: None
4. No one electronically recorded the meeting. Minutes were recorded for this meeting by Kevin Ubelhart.
5. Review and Adopt the Minutes from December 2018 Meeting.
  - a. Allison Stern made a motion that, "The Budget and Finance Committee accepts the December minutes as presented." The motion was seconded by Frank Puleo.
  - b. The motion passed "Unanimously".
6. Review of Financial Statements:
  - a. The Budget and Finance Committee reviewed the Draft December 2018 financial statements. As these financial statements will change, no motion was made to accept the financial statements.
7. Investments:
  - a. No investment decisions were made
8. Bid Review:
  - a. Website Redesign: The Budget and Finance Committee reviewed bids for the redesign of the SRP website. Frank Puleo made the motion that, "The Budget and Finance Committee recommends the use of Alpha Graphics for the redesign of the SRP website at a cost not to exceed \$22,000 from reserve funds." The motion was seconded by Allison Stern.
  - b. The motion passed "Unanimously".
8. Discussions:
  - a. Discussed the RFP to be sent out to solicit bids for a reserve study.
9. The meeting adjourned at 7:53pm.
10. Next Budget and Finance Meeting: Wednesday February 20th, 2019 at Town Hall at 7:00 pm.