



South Riding

P R O P R I E T A R Y

Website & Technology Committee Meeting Minutes March 15, 2021 @ 7:00pm

A meeting of the South Riding Proprietary Website and Technology Committee was convened this day via teleconference.

Committee Members Present: Michael Beardslee, Drew Ellis, and Jim Bramnick

SRP and Board Representatives Present: Michael Hardin (Board Liaison), Wendy Taylor and Kristi Felouzis (Staff)

Guests Present: Kevin Lewis and Somair Feroz (Resident)

Call to Order – Chair, Mr. Beardslee called the meeting to order at 7:06 p.m. and asked if anyone would be recording the meeting.

Resident Comment – None

Approval of Minutes – Mr. Ellis MOVED, and Mr. Bramnick SECONDED to approve the February 2021 minutes as presented. The motion PASSED 3-0-0.

Board of Directors Updates – Mr. Hardin provided updates from the March 4th Board meeting.

Discussion

- IT Management company tickets, proposal and roadmap updates
- Document retention policy – The Committee reviewed and discussed the draft policy. Mr. Ellis MOVED, and Mr. Bramnick SECONDED the committee recommendation to forward the policy to the Budget & Finance Committee for their review and consideration. The motion PASSED 3-0-0.
- Website Use Policy – Committee members will continue this discussion next month considering recent legislation (Virginia Consumer Data Protection Act) implications.
- Mr. Bramnick MOVED, and Mr. Ellis SECONDED the nomination of Kevin Lewis to the Board of Directors for appointment to the Committee.

Adjourn – Mr. Bramnick MOVED, and Mr. Ellis SECONDED to adjourn the meeting at 7:50 p.m.

Next Meeting: April 19, 2021 @7:00pm via teleconference