



South Riding Proprietary
Guidelines For Multi-Way Stop Sign and Traffic Calming Requests
On **VDOT** Maintained Streets

Adopted by the Board of Directors on September 9, 2004

Reviewed by the Board of Directors on January 13, 2022 and adopted on February 3, 2022

The federal Highway Administration (FHA) Manual on Uniform Traffic Control Devices (MUTCD), 2009 Edition Revised May 2012 and the Loudoun County Residential Traffic Management Guideline adopted in 2019, will be the guide for implementation of procedures. The Association will periodically review the requirement of the MUTCD and LCRTMG and adjust the following as necessary to meet South Riding Proprietary's requirements.

VDOT Maintained Streets Traffic Calming Policy

The steps listed below are summarized from Loudoun County's Residential Traffic Management Guide. For the full details for each step review the guide on our website, southriding.net, select Resident Services, then Documents and Forms, then Traffic Control Forms.

Step 1.

Submit requests for traffic calming or to address speeding to Loudoun County and the Loudoun County Sheriff's Office.

Visit Loudoun.gov

From the home page select Report a Concern, then Roads and Transportation, then Residential Street Safety and submit your specific concern. Alternatively, residents can submit this concern using the LEX (Loudoun Express Request) App.

Visit sheriff.loudoun.gov

From the home page select Report Traffic Complaint. Alternatively, residents can submit this concern using the LCSO App or call the non-emergency number at (703) 777-1021.

All traffic calming requests are forwarded to the DTCI (Department of Transportation and Capital Infrastructure) Traffic Engineering staff for review and site visits. Per VDOT guidance, traffic calming program eligibility requirements include:

1. The roadway must be in the VDOT Secondary Roadway System.

2. Must be a neighborhood street.
3. Must have a posted speed limit of 25 mph or less.

Step 2.

Traffic Calming Study Request

Submit the request in writing to South Riding Proprietary staff by email to townhall@southriding.net or a concern form available on our website at southriding.net. Collect and submit to SRP Staff written support from at least nine (9) additional residents from different households for this traffic calming.

South Riding Proprietary Staff will forward written request on behalf of the residents and the Board of Directors to Loudoun County requesting a traffic calming study.

Step 3.

Engineering Study

DTCI will conduct an engineering study to determine if traffic calming is an appropriate program or consider alternative means to address speeding concerns.

Step 4.

Conceptual Plan Development

DTCI develops a conceptual traffic calming plan in coordination with VDOT.

Step 5.

Community Support/Approval

DTCI identifies a survey area and in conjunction with the Proprietary residences in the identified area are surveyed for feedback and input on the conceptual plan. More than 50% of the occupied residences in the survey area must support the conceptual plan to advance to the next step.

Step 6.

Plan Development

Sketch Plan and/or Scoping for Engineering Services

DTCI to complete as appropriate.

Step 7.

County Board of Supervisors Endorsement

DTCI presents any recommendations along with requests for funding to the Board of Supervisors.

Step 8.

Implementation

DTCI follows established processes to implement the traffic calming measures.