

**MINUTES OF THE BOARD OF DIRECTORS MEETING
SOUTH RIDING PROPRIETARY
March 3, 2022 7:00 pm**

A meeting of the South Riding Proprietary Board of Directors was convened via teleconference.

ATTENDEES:

Karen MacDowell, President
Kevin Ubelhart, Treasurer
Pat Himes, Secretary
Gary Smith, Director
Francois Desamours, Director
Kip Lowe, Director

MANAGEMENT PRESENT:

Wendy Taylor, PCAM, LSM, General Manager
Kristi Felouzis, Assistant General Manager
Christine Bean, Director of Administration

OTHERS PRESENT:

None

ABSENT:

Steve Pasquale, Vice President
Note: unanimous votes exclude absent Board members

CALL TO ORDER

Ms. MacDowell called the meeting to order at 6:00 pm.

EXECUTIVE SESSION

Gary Smith **MOVED**, and Francois Desamours **SECONDED** to adjourn Open Session and convene into Executive Session at 6:01 pm to discuss owner obligation, covenants matters, contracts, and matters related to attorney/client privilege and personnel.
The motion **PASSED** unanimously.

Pat Himes **MOVED**, and Gary Smith **SECONDED** to adjourn Executive Session and convene into Open Session at 6:52 pm. The motion **PASSED** unanimously.

OPEN SESSION

MATTERS FOR BOARD DECISION

Meeting Minutes

Pat Himes **MOVED**, and Francois Desamours **SECONDED** to approve the minutes from the February 3, 2022, meeting as presented. The motion **PASSED** 5-0-1.

Executive Session Items

Kevin Ubelhart **MOVED**, and Pat Himes **SECONDED** to approve a waiver of fees with stipulations with regards to Action Item 6.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Kevin Ubelhart **MOVED**, and Pat Himes **SECONDED** to approve a waiver of fees with stipulations with regards to Action Item 6.2 as discussed in Executive Session. The motion **PASSED** unanimously.

Kevin Ubelhart **MOVED**, and Pat Himes **SECONDED** to approve a waiver of fees with stipulations with regards to Action Item 6.3 as discussed in Executive Session. The motion **PASSED** unanimously.

Kevin Ubelhart **MOVED**, and Pat Himes **SECONDED** to approve a payment plan with regards to Action Item 6.4 as discussed in Executive Session. The motion **PASSED** unanimously.

Open Session Items

Kip Lowe **MOVED**, and Pat Himes **SECONDED** to approve the 2022 Tennis Lessons Schedule as presented. The motion **PASSED** unanimously.

Kip Lowe **MOVED**, and Pat Himes **SECONDED** to approve the 2022 Tennis League Schedule and Guidelines as presented. The motion **PASSED** unanimously.

MANAGEMENT/DEPARTMENT REPORT

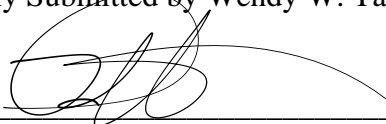
Ms. Taylor provided and reviewed with the Board, her written Management and Department Reports.

ADJOURN

Pat Himes **MOVED**, and Gary Smith **SECONDED** to adjourn at 7:30 pm. The motion **PASSED** unanimously.

Respectfully Submitted by Wendy W. Taylor

Signed: _____



Pat Himes, Secretary

Date Approved: _____

April 8, 2022

South Riding Proprietary
Board of Directors
March 3, 2022 Meeting