

**MINUTES OF THE BOARD OF DIRECTORS MEETING
SOUTH RIDING PROPRIETARY
April 7, 2022 7:00 pm**

A meeting of the South Riding Proprietary Board of Directors was convened at South Riding Center, 42420 Unicorn Center.

ATTENDEES:

Karen MacDowell, President
Steve Pasquale, Vice President
Pat Himes, Secretary
Gary Smith, Director
Francois Desamours, Director
Kip Lowe, Director

MANAGEMENT PRESENT:

Wendy Taylor, PCAM, LSM, General Manager
Christine Bean, Director of Administration

OTHERS PRESENT:

None

ABSENT:

Kevin Ubelhart, Treasurer
Kristi Felouzis, Assistant General Manager
Note: unanimous votes exclude absent Board members

CALL TO ORDER

Ms. MacDowell called the meeting to order at 6:00 pm.

EXECUTIVE SESSION

Pat Himes **MOVED**, and Gary Smith **SECONDED** to adjourn Open Session and convene into Executive Session at 6:01 pm to discuss owner obligation, covenants matters, contracts, and matters related to attorney/client privilege and personnel.
The motion **PASSED** unanimously.

Kip Lowe **MOVED**, and Pat Himes **SECONDED** to adjourn Executive Session and convene into Open Session at 6:50 pm. The motion **PASSED** unanimously.

OPEN SESSION

MATTERS FOR BOARD DECISION

Meeting Minutes

Pat Himes **MOVED**, and Francois Desamours **SECONDED** to approve the minutes from the February 3, 2022, meeting as presented. The motion unanimously.

Executive Session Items

Karen MacDowell **MOVED**, and Pat Himes **SECONDED** to approve a partial waiver of fees with stipulations with regards to Action Item 6.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Karen MacDowell **MOVED**, and Pat Himes **SECONDED** to approve a partial waiver of fees with stipulations with regards to Action Item 6.2 as discussed in Executive Session. The motion **PASSED** unanimously.

Karen MacDowell **MOVED**, and Pat Himes **SECONDED** to deny a waiver of fees with regards to Action Item 6.3 as discussed in Executive Session. The motion **PASSED** unanimously.

Karen MacDowell **MOVED**, and Pat Himes **SECONDED** to approve a waiver of fees with regards to Action Item 6.4 as discussed in Executive Session. The motion **PASSED** unanimously.

Open Session Items

Kip Lowe **MOVED**, and Francois Desamours **SECONDED** to approve the 2022 Pool Schedule as presented. The motion **PASSED** unanimously.

Pat Himes **MOVED**, and Francois Desamours **SECONDED** to accept the recommendation of the Website and Technology Committee and appoint Kathir Chidabaran to the committee. The motion **PASSED** unanimously.

MANAGEMENT/DEPARTMENT REPORT

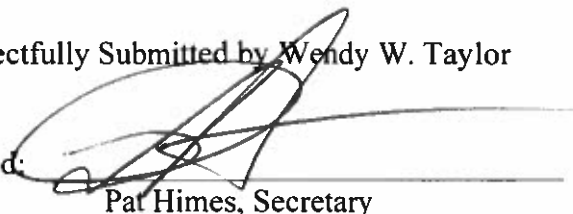
Ms. Taylor provided and reviewed with the Board, her written Management and Department Reports.

ADJOURN

Pat Himes **MOVED**, and Kip Lowe **SECONDED** to adjourn at 7:50 pm. The motion **PASSED** unanimously.

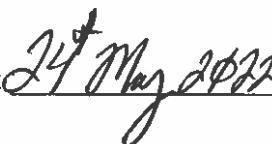
Respectfully Submitted by Wendy W. Taylor

Signed:



Pat Himes, Secretary

Date Approved:



South Riding Proprietary
Board of Directors
April 7, 2022 Meeting