

**MINUTES OF THE BOARD OF DIRECTORS MEETING
SOUTH RIDING PROPRIETARY
February 3, 2022 7:00 pm**

A meeting of the South Riding Proprietary Board of Directors was convened at South Riding Center, 42420 Unicorn Drive.

ATTENDEES:

Karen MacDowell, President
Pat Himes, Secretary
Gary Smith, Director
Francois Desamours, Director
Kip Lowe, Director

MANAGEMENT PRESENT:

Wendy Taylor, PCAM, LSM, General Manager
Kristi Felouzis, Assistant General Manager
Christine Bean, Director of Administration

OTHERS PRESENT:

Colleen Gillis, Esq. Cooley LLP
Stephen Collins, North Field Development
Various Residents

ABSENT:

Steve Pasquale, Vice President
Kevin Ubelhart, Treasurer
Note: unanimous votes exclude absent Board members

CALL TO ORDER

Ms. MacDowell called the meeting to order at 6:00 pm.

EXECUTIVE SESSION

Pat Himes **MOVED**, and Gary Smith **SECONDED** to adjourn Open Session and convene into Executive Session at 6:01 pm to discuss owner obligation, covenants matters, contracts, and matters related to attorney/client privilege and personnel.

The motion **PASSED** unanimously.

Pat Himes **MOVED**, and Kip Lowe **SECONDED** to adjourn Executive Session and convene into Open Session at 6:55 pm. The motion **PASSED** unanimously.

OPEN SESSION

MATTERS FOR BOARD DECISION

South Riding Proprietary
Board of Directors
February 3, 2022 Meeting

Meeting Minutes

Pat Himes **MOVED**, and Gary Smith **SECONDED** to approve the minutes from the January 13, 2022, meeting as presented. The motion **PASSED** 3-0-2.

Executive Session Items

Pat Himes **MOVED**, and Francois Desamours **SECONDED** to approve a partial waiver with regards to Action Item 6.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Open Session Items

Pat Himes **MOVED**, and Gary Smith **SECONDED** to approve the Traffic Calming Guidelines for VDOT and SRP Maintained roads as presented. The motion **PASSED** unanimously.

Pat Himes **MOVED**, and Francois Desamours **SECONDED** to approve the World Trail Path request as presented. The motion **PASSED** unanimously.

MANAGEMENT/DEPARTMENT REPORT

Ms. Taylor provided and reviewed with the Board, her written Management and Department Reports.

ADJOURN

Pat Himes **MOVED**, and Gary Smith **SECONDED** to adjourn at 7:46 pm. The motion **PASSED** unanimously.

Respectfully Submitted by Wendy W. Taylor

Signed:  _____
Pat Himes, Secretary

Date Approved: 3 March 2022