

**MINUTES OF THE BOARD OF DIRECTORS MEETING
SOUTH RIDING PROPRIETARY
April 6, 2023 7:00 pm**

A meeting of the South Riding Proprietary Board of Directors was convened at South Riding Center, 42420 Unicorn Drive.

ATTENDEES:

Steve Pasquale, President
Michael Hardin, Vice President
Karen MacDowell, Secretary
Gary Smith, Director

MANAGEMENT PRESENT:

Kristi Felouzis, General Manager
Christine Bean, Director of Administration

OTHERS PRESENT:

None

ABSENT:

Kevin Ubelhart, Treasurer
Kip Lowe, Director
Francois Desamours, Director
Note: unanimous votes exclude absent Board members

CALL TO ORDER

Mr. Pasquale called the meeting to order at 6:04pm.

EXECUTIVE SESSION

Michael Hardin **MOVED** Karen MacDowell **SECONDED** to adjourn Open Session and convene into Executive Session at 6:05 pm to discuss owner obligation, covenant matters, contracts, and matters related to attorney/client privilege and personnel. The motion **PASSED** unanimously.

Michael Hardin **MOVED**, and Gary Smith **SECONDED** to adjourn Executive Session and convene into Open Session at 7:00pm. The motion **PASSED** unanimously.

OPEN SESSION

MATTERS FOR BOARD DECISION

Meeting Minutes

Karen MacDowell **MOVED**, and Michael Hardin **SECONDED** to approve the minutes from the March 2, 2023, meeting as presented. The motion **PASSED** unanimously.

South Riding Proprietary
Board of Directors
April 6, 2023 Meeting

Executive Session Items

Gary Smith **MOVED**, and Michael Hardin **SECONDED** to approve a waiver of fees with stipulations with regards to Action Item 6.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Gary Smith **MOVED**, and Michael Hardin **SECONDED** to approve a waiver of fees with stipulations with regards to Action Item 6.2 as discussed in Executive Session. The motion **PASSED** unanimously.

Open Session Items

Karen MacDowell **MOVED**, and Michael Hardin **SECONDED** to accept the revised Policy Resolution 2001-2 as presented. The motion **PASSED** unanimously.

Karen MacDowell **MOVED**, and Michael Hardin **SECONDED** to accept the revised Policy Resolution 2003-1 as presented. The motion **PASSED** unanimously.

Karen MacDowell **MOVED**, and Michael Hardin **SECONDED** to accept the recommendation of the Neighborhood Watch Committee and appoint Bradley McKinney to the committee. The motion **PASSED** unanimously.


MANAGEMENT/DEPARTMENT REPORT

Ms. Felouzis provided and reviewed with the Board, written Management and Department Reports.

ADJOURN

Karen MacDowell **MOVED**, and Kip Lowe **SECONDED** to adjourn at 7:32pm. The motion **PASSED** unanimously.

Respectfully Submitted by Kristi Felouzis, General Manager

Signed:  Date Approved: 5-10-2023
Karen MacDowell, Secretary