

**MINUTES OF THE BOARD OF DIRECTORS MEETING
SOUTH RIDING PROPRIETARY
May 4, 2023 7:00 pm**

A meeting of the South Riding Proprietary Board of Directors was convened at South Riding Center, 42420 Unicorn Drive.

ATTENDEES:

Kevin Ubelhart, Treasurer
Kip Lowe, Director
Francois Desamours, Director
Gary Smith, Director

MANAGEMENT PRESENT:

Kristi Felouzis, General Manager
Christine Bean, Director of Administration

OTHERS PRESENT:

None

ABSENT:

Steve Pasquale, President
Michael Hardin, Vice President
Karen MacDowell, Secretary

Note: unanimous votes exclude absent Board members

CALL TO ORDER

Mr. Ubelhart called the meeting to order at 6:18pm.

EXECUTIVE SESSION

Kip Lowe **MOVED** Francois Desamours **SECONDED** to adjourn Open Session and convene into Executive Session at 6:18 pm to discuss owner obligation, covenant matters, contracts, and matters related to attorney/client privilege and personnel. The motion **PASSED** unanimously.

Kip Lowe **MOVED**, and Francois Desamours **SECONDED** to adjourn Executive Session and convene into Open Session at 7:00pm. The motion **PASSED** unanimously.

OPEN SESSION

MATTERS FOR BOARD DECISION

Meeting Minutes

Gray Smith **MOVED**, and Francois Desamours **SECONDED** to approve the minutes from the April 6, 2023, meeting as presented. The motion **PASSED** 1-0-3.

South Riding Proprietary
Board of Directors
May 4, 2023 Meeting

Executive Session Items

Kevin Ubelhart **MOVED**, and Kip Lowe **SECONDED** to deny a waiver of fees with regards to Action Item 6.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Open Session Items

NONE

MANAGEMENT/DEPARTMENT REPORT

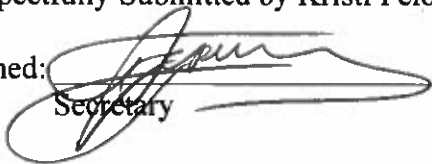
Ms. Felouzis provided and reviewed with the Board, written Management and Department Reports.

ADJOURN

Gary Smith **MOVED**, and Kip Lowe **SECONDED** to adjourn at 7:30pm. The motion **PASSED** unanimously.

Respectfully Submitted by Kristi Felouzis, General Manager

Signed:


Secretary

Date Approved:

6/1/23