

**MINUTES OF THE BOARD OF DIRECTORS MEETING
SOUTH RIDING PROPRIETARY
August 3, 2023 7:00 pm**

A meeting of the South Riding Proprietary Board of Directors was convened at South Riding Center, 42420 Unicorn Drive.

ATTENDEES:

Michael Hardin, Vice President
Francois Desamours, Secretary
Marilyn Gardner, Director
Mark Pontello, Director
Michael Beardslee, Director

MANAGEMENT PRESENT:

Kristi Felouzis, General Manager
Christine Bean, Director of Administration

OTHERS PRESENT:

Various Residents

ABSENT:

Steve Pasquale, President
Kevin Ubelhart, Treasurer
Note: unanimous votes exclude absent Board members

CALL TO ORDER

Mr. Hardin called the meeting to order at 6:00pm.

EXECUTIVE SESSION

Mark Pontello **MOVED** Francois Desamours **SECONDED** to adjourn Open Session and convene into Executive Session at 6:01 pm to discuss owner obligation, covenant matters, contracts, and matters related to attorney/client privilege and personnel. The motion **PASSED** unanimously.

Mark Pontello **MOVED**, and Michael Beardslee **SECONDED** to adjourn Executive Session and convene into Open Session at 7:00pm. The motion **PASSED** unanimously.

OPEN SESSION

MATTERS FOR BOARD DECISION

Meeting Minutes

Francois Desamours **MOVED**, and Mark Pontello **SECONDED** to approve the minutes from the June 1, 2023, meeting as presented. The motion **PASSED** 2-0-3. Mr. Desamours, Mr. Pontello and Ms. Gardner abstained as they were not present for the July meeting.

Executive Session Items

Francois Desamours **MOVED**, and Mark Pontello **SECONDED** to deny a waiver of fees with regards to Action Item 6.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Open Session Items

Francois Desamours **MOVED**, and Michael Beardslee **SECONDED** to accept the recommendation of the Budget & Finance Committee and approve the 2022 Audit as discussed in Executive Session. The motion **PASSED** unanimously.

Mark Pontello **MOVED**, and Michael Beardslee **SECONDED** to accept the recommendation of the Recreation & Grounds Committee to approve the name change to Parks & Recreation and changes to the Committee Charter. The motion **PASSED** unanimously.

Michael Beardslee **MOVED**, and Francois Desamours **SECONDED** to accept the recommendation of the Website & Technology and Budget & Finance Committees and approve the GIS Mapping contract as discussed in Executive Session. The motion **PASSED** unanimously.

Mark Pontello **MOVED**, and Michael Beardslee **SECONDED** to accept the recommendation of the Parks & Recreation and Budget & Finance Committees and approve the Elk Lick Park Landscape and Hardscape contract as discussed in Executive Session. The motion **PASSED** unanimously.

Mark Pontello **MOVED**, and Francois Desamours **SECONDED** to accept the recommendation of the Parks & Recreation Committee and appoint Frank Gardner to the committee. The motion **PASSED** 4-0-1. Ms. Gardner abstained.

Mark Pontello **MOVED**, and Michael Beardslee **SECONDED** to accept the recommendation of the Recreation & Grounds Committee to approve the name change to Parks & Recreation and changes to the Committee Charter. The motion **PASSED** unanimously.

Francois Desamours **MOVED**, and Michael Beardslee **SECONDED** to accept the recommendation of the Budget & Finance Committee and accept the revised Administrative Resolution 2002-1 as presented. The motion **PASSED** unanimously.

MANAGEMENT/DEPARTMENT REPORT

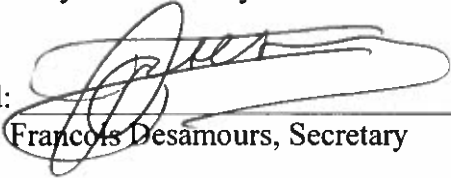
Ms. Felouzis provided and reviewed with the Board written Management and Department Reports.

ADJOURN

Mark Pontello **MOVED**, and Marilyn Gardner **SECONDED** to adjourn at 8:18pm. The motion **PASSED** unanimously.

Respectfully Submitted by Kristi Felouzis, General Manager

Signed: _____



Francois Desamours, Secretary

Date Approved: _____

9/7/23