

**MINUTES OF THE BOARD OF DIRECTORS MEETING
SOUTH RIDING PROPRIETARY
January 11, 2024 7:00 pm**

A meeting of the South Riding Proprietary Board of Directors was convened at South Riding Center, 42420 Unicorn Drive.

ATTENDEES:

Steve Pasquale, President
Michael Hardin, Vice President
Kevin Ubelhart, Treasurer
Francois Desamours, Secretary
Michael Beardslee, Director
Marilyn Gardner, Director

MANAGEMENT PRESENT:

Kristi Felouzis, General Manager
Christine Bean, Director of Administration

OTHERS PRESENT:

None

ABSENT:

Mark Pontello, Director

Note: unanimous votes exclude absent Board members

CALL TO ORDER

Mr. Pasquale called the meeting to order at 6:30pm.

EXECUTIVE SESSION

Michael Hardin **MOVED** Francois Desamours **SECONDED** to adjourn Open Session and convene into Executive Session at 6:31 pm to discuss owner obligation, covenant matters, contracts, and matters related to attorney/client privilege and personnel. The motion **PASSED** unanimously.

Michael Hardin **MOVED**, and Michael Beardslee **SECONDED** to adjourn Executive Session and convene into Open Session at 7:00pm. The motion **PASSED** unanimously.

OPEN SESSION

MATTERS FOR BOARD DECISION

Meeting Minutes

Francois Desamours **MOVED**, and Marilyn Gardner **SECONDED** to approve the minutes from the December 7, 2023, meeting as presented. The motion **PASSED** unanimously.

Executive Session Items

Kevin Ubelhart **MOVED**, and Michael Hardin **SECONDED** to approval a partial waiver of fees with stipulations with regards to Action Item 6.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Open Session Items

Francois Desamours **MOVED**, and Michael Hardin **SECONDED** to accept the recommendation of the Parks & Recreation Committee and appoint Karen MacDowell as Chair and Frank Gardner as Vice Chair of the committee for a one-year term. The motion **PASSED** 5-0-1.

MANAGEMENT/DEPARTMENT REPORT

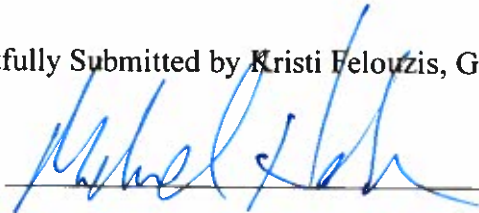
Ms. Felouzis provided and reviewed with the Board of Directors written Management and Department Reports.

ADJOURN

Michael Hardin **MOVED**, and Marilyn Gardner **SECONDED** to adjourn at 7:38pm. The motion **PASSED** unanimously.

Respectfully Submitted by Kristi Felouzis, General Manager

Signed: _____



Date Approved: _____

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