

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
SOUTH RIDING PROPRIETARY  
April 2, 2025 7:00 pm**

A meeting of the South Riding Proprietary Board of Directors was convened at South Riding Center, 42420 Unicorn Drive.

**ATTENDEES:**

Steve Pasquale, President  
Michael Hardin, Vice President  
Michael Beardslee, Director  
Mark Pontello, Director  
DJ Nelli, Director

**MANAGEMENT PRESENT:**

Kristi Felouzis, General Manager  
Christine Bean, Director of Administration

**OTHERS PRESENT:**

None

**ABSENT:**

Kevin Ubelhart, Treasurer  
Marilyn Gardner, Secretary  
Note: unanimous votes exclude absent Board members

**CALL TO ORDER**

Mr. Pasquale called the meeting to order at 6:00pm.

**EXECUTIVE SESSION**

Michael Hardin **MOVED** and Mark Pontello **SECONDED** to adjourn Open Session and convene into Executive Session at 6:01 pm to discuss owner obligations, covenant matters, contracts, and matters related to attorney/client privilege and personnel. The motion PASSED unanimously.

Michael Hardin **MOVED**, and Mark Pontello **SECONDED** to adjourn Executive Session and convene into Open Session at 6:58pm. The motion PASSED unanimously.

**OPEN SESSION**

South Riding Proprietary  
Board of Directors  
April 2, 2025 Meeting

## **MATTERS FOR BOARD DECISION**

### **Meeting Minutes**

Michael Hardin **MOVED**, and Michael Beardslee **SECONDED** to approve the minutes from the March 5, 2025, meeting as presented. The motion **PASSED** unanimously.

### **Executive Session Items**

Michael Hardin **MOVED**, and DJ Nelli **SECONDED** to approve a partial waiver of fees with regards to Action Item 2.1 as discussed in Executive Session. The motion **PASSED** unanimously.

Michael Hardin **MOVED**, and Michael Beardslee **SECONDED** to approve a waiver of fees with stipulations with regards to Action Item 2.2 as discussed in Executive Session. The motion **PASSED** unanimously.

Michael Hardin **MOVED**, and Michael Beardslee **SECONDED** to approve a waiver of fees with stipulations with regards to Action Item 2.3 as discussed in Executive Session. The motion **PASSED** unanimously.

Michael Hardin **MOVED**, and Michael Beardslee **SECONDED** to approve a waiver of fees with stipulations with regards to Action Item 2.4 as discussed in Executive Session. The motion **PASSED** unanimously.

### **Open Session Items**

Michael Hardin **MOVED**, and Michael Beardslee **SECONDED** to appoint Harshini Gadde to a one-year term on the Budget & Finance Committee. The motion **PASSED** unanimously.

DJ Nelli **MOVED**, and Mark Pontello **SECONDED** to approve the 2025 Pool Schedule as presented. The motion **PASSED** unanimously.

DJ Nelli **MOVED**, and Mark Pontello **SECONDED** to approve the 2025 Tennis Schedule as presented. The motion **PASSED** unanimously.

Michael Beardslee **MOVED**, and DJ Nelli **SECONDED** to approve the External Requests internal policy as presented. The motion **PASSED** unanimously.

Michael Beardslee **MOVED**, and Mark Pontello **SECONDED** to approve the \$57,000 capital expenditure with Buxus Landscape Solutions to waterproof the middle basin at the front entrance as discussed in Executive Session. The motion **PASSED** unanimously.

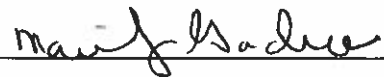
**MANAGEMENT/DEPARTMENT REPORT**

Ms. Felouzis provided and reviewed with the Board of Directors written Management and Department Reports.

**ADJOURN**

Mark Pontello **MOVED**, and Michael Hardin **SECONDED** to adjourn at 7:40pm. The motion PASSED unanimously.

Respectfully Submitted by Kristi Felouzis, General Manager

Signed:  Date Approved: 7-MAY-2025